

# Travel Approval Form

**Department:** JP 2

**Event Name:** TJCTC Justice of the Peace 20 hr Seminar

**Location:** Corpus Christi

**Event Dates:** 1/12/2025-1/15/2025

**Purpose:**

- Required Continuing Education/Certification
- Job Training
- Other: \_\_\_\_\_

**Name of Attendees:**

Jeff Monk \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
  10-28-2024

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

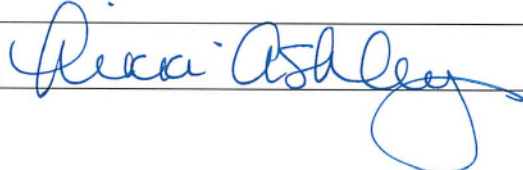
**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**



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Remit to:

Texas Justice Court Training Center  
1701 Directors Blvd  
Suite 530  
Austin, TX 78744

512-347-9927

**INVOICE**

**Jeff Monk** (X000153)  
247 Elk Dr, Ste 107  
Burleson, TX 76028

Transaction Basket: 9170  
Date: 08/Oct/2024 8:11AM

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**20 Hour Justice of the Peace Seminar - Corpus Christi**

Location: Omni Corpus Christi  
Dates: 2025-01-12 - 2025-01-15

**Conference Registrations**

Cancellation Request Deadline: Dec/29/2024 12:00 AM

**Conference Registration**

Subtotal: \$ 150.00  
Total: \$ 150.00

**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 180.00  
Total: \$ 180.00

**Grand Total:** \$ 330.00

JEFF MONK  
247 ELK DR, STE 107  
BURLESON TX 76028

Unsupported Image Type

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9170  
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**ACCOUNT ACTIVITY:**

**On Account**

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Invoice 9170-1 (Due Date: Dec/27/2024)

\$ 330.00

Total On Account: \$ 330.00

**Total Amount Due: \$ 330.00**

JEFF MONK  
247 ELK DR, STE 107  
BURLESON TX 76028

# FY25 JP 20-Hour Agenda

## Travel & Registration Day

3:00-5:00

Registration

## Day 1

7:00-8:00

Breakfast & Registration

8:00-10:00

Building Bridges: Courts & the Community

10:00-11:00

Centers of Excellence Program

11:00-12:00

An Interview on Judicial Ethics

12:00-1:00

Lunch

1:00-2:00

Southern Hospitality 2.0

2:00-3:00

De-Mystifying the Media

3:00-5:00

Looking Good: Avoiding Common Mistakes

## Day 2

7:00-8:00

Breakfast

8:00-10:00

Handling Out-of-County  
Warrants

Rowdy Receivership and  
Exciting Exempt Property

Evictions Scenarios

10:00-12:00

Dangerous Dogs & Cruelly  
Treated Animals

Criminal Procedure  
Scenarios

Debts and Disagreements:  
Civil Scenarios

12:00-1:00

Lunch

1:00-2:00

Civil Evidence: Guidelines  
and Best Practices

Mental Health Detention

Contempt

2:00-3:00

Evidence in Criminal  
Cases

Don't Skip this Class –  
Truancy Solutions

Appeals in County Court

3:00-5:00

Inquests: Death  
Investigations & Reporting

Decoding Precedent

Squatters &  
Landlord/Tenant  
Relationships

## Day 3

7:00-8:00

Breakfast

8:00-10:00

Children in the Courts: Diversion and Supporting Success

10:00-12:00

Artificial Intelligence and the Future of Courts